Navigating the ERS website:  www.ers.texas.gov

On the ERS home page, click on My Account Login on the top right to enroll and set up online access.

1. Click on Register Now to set up your account or Proceed to Login if you have already registered.
2. The first time you log in you will need to Register.
3. From the Member Home Page once you are registered:
   a. When your life insurance is effective, click on ‘beneficiary summary’.
      i. Follow the instructions to add or change a beneficiary.
   b. Click on ‘Benefit Summary’ to review your coverage at any time.
   c. Click on ‘Benefits Enrollment’ to make changes during summer enrollment.

**NOTE:** Contact Human Resources to change your personal information.

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**Member Home Page**

- **My Personal Information**
  - Name
  - Addresses and Eligibility Basis
  - Email Address and Password
  - Phone Numbers

- **My Insurance Information**
  - Family Status Change
  - Post-Hire Change
  - Election Update
  - Benefits Enrollment
  - Benefits Summary
  - Tobacco User Certification
  - Annual Out-Of-Pocket Premiums

- **My Retirement Information**
  - Account Balance
  - Contributions
  - Beneficiaries
  - Beneficiary Summary
  - Retirement Summary

- **Commuter Spending Account**
  - Commuter Spending Account

*Disregard this section. This does not apply to our retirement plans.*

From the ERS home page you can access the following by clicking on ‘Active Employees’ at the top.

**Health Benefits**—Includes links to...

HealthSelect and Consumer Directed HealthSelect:
- Link to the BlueCross BlueShield website
- Enroll and set up your account
- Print a temporary card
- View Explanation of Benefits
- Find a doctor or provider
Basic Term Life
Prescription Drugs
  • Link to Optum RX site
  • Mail order information
  • Pharmacy locator
Rates
Wellness Benefits
Tobacco Policy
Opt-Out Credit

Optional Add-On Benefits—includes links to…
Dental Coverage
  • Humana DHMO
    o Find a Dentist in the network
  • State of Texas Dental Choice Plan
  • Dental Discount Plan
  • Dental Comparison Chart
Vision Insurance
Optional Life Insurance
Dependent Term Life
AD&D
Short & Long Term Disability
TexFlex
Discount Purchase Program

Employee News

Sign up to receive employee news alerts and updates.