



# DENTAL HYGIENE APPLICANT PRIVACY RELEASE

## Prospective Applicant Process

Howard College Department of Dental Hygiene Program Chair Assistant/Program Chair/Program Assistant is available to assist applicants who seek advising regarding admission into the Dental Hygiene Program. However, it is required that prospective applicants who wish to have consideration into the program supply the program with necessary documents. It is mandatory that the applicants do not utilize a second party (parents, spouses or other parties) to submit documents and/or complete communication processes while applying to the program. An interview and a skills evaluation is a viable part of the process of student acceptance into the program.

The following points require special attention:

1. Applicants are encouraged to discuss their plans with all who can usefully advise them, but they should be aware that second and third hand information about admission policies may not be accurate or reliable. Information for admission to Howard College and the Department of Dental Hygiene is located on the Howard College website @ [www.howardcollege.edu](http://www.howardcollege.edu)
2. No official at the college can guarantee the admission of any applicant. Admission is determined by a point system, completion of interview and a passing score on a dexterity examination. There is never a guarantee for acceptance to the dental hygiene program. This program is very competitive and there are usually many applicants annually.
3. All applicants who would like to have a second party present for review of transcripts, missing course work, and any other file completion issues are allowed only under the condition that the full name of the second party is listed below and this form is signed by the prospective applicant and dated.
4. The completion of interviews and dexterity tests must be completed without a second party present.

I \_\_\_\_\_/Date\_\_\_\_\_, request that  
\_\_\_\_\_/Date\_\_\_\_\_, is present during

the preliminary meeting with Howard College Department of Dental Hygiene staff for transcript evaluation, admission review, and advising purposes.

\_\_\_\_\_  
Program Chair Assistant/Program Chair/Program Assistant

\_\_\_\_\_  
Date