Department: _________________________________________________________________

Objective: __________________________________________________________________

PROGRAM OUTCOMES IMPACTED BY THIS OBJECTIVE:

1. **Self Reliance** - Students will leave Howard College with an increased sense of self-responsibility with increased skills in leadership, financial responsibility, discipline, confidence, time management and organizational skills.

2. **Information Literacy** - Students will gain technical proficiency and an appreciation for life-long learning that will lead to stronger academic performance and the ability to seek out needed resources and information on their own.

3. **Social Responsibility** - Through involvement in support service activities and functions, students will develop an appreciation of diversity, an ability to give and receive mutual respect to/from others, and a sense of responsibility to their communities and environments.

4. **Teamwork** - Students will develop needed skills, such as leadership and communication skills, to collaborate with others and successfully participate in situations where teamwork is required and/or beneficial.

5. **Problem Solving** - Students will learn to think critically with purpose, skill, and confidence and to utilize resources around them to make educated choices and decisions.

### OBJECTIVE DESCRIPTION

1. Is it clearly defined and measureable?
2. Will this objective promote student learning and development/improve student outcomes?
3. Is this a reasonable objective to set?
4. Does this objective impact the appropriate program-level outcomes as selected by the planning unit?

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### TASKS

1. Are tasks directly related to achieving the objective?
2. Does this include a comprehensive list?
3. Are individual roles defined and deadlines established (as appropriate)?
4. Are budget needs addressed?

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### ASSESSMENT MEASURES

1. Are the assessment measures reasonable to implement?
2. Will the assessment measures produce results directly related to the objective?
3. Are there multiple forms of assessment?
4. Are there additional assessment measures that should be included?

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### INTENDED RESULTS
1. Are intended results specific and quantified (What is the desired measurable outcome?)
2. Can intended results be reasonably accomplished?
3. Do intended results directly relate to the objective?

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### ACTUAL RESULTS
1. Are results clearly stated?
2. Are results from each of the assessment measures listed?
3. Is evidence/documentation of assessment measures and results provided (attached if needed)?

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### USE OF RESULTS
1. Are results evaluated and analyzed appropriately and adequately?
2. Is it clear how results will be used to make improvements?
3. Are future actions described (as appropriate)?

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### ADDITIONAL COMMENTS (OVERALL EVALUATION OF OBJECTIVE):